

Breakout rooms make it easy to divide your meetings into smaller groups to facilitate discussions, brainstorming sessions, or learning groups

Available in Teams meetings and Teams channel meetings.

Organizers can easily jump in between breakout rooms and deliver announcements.

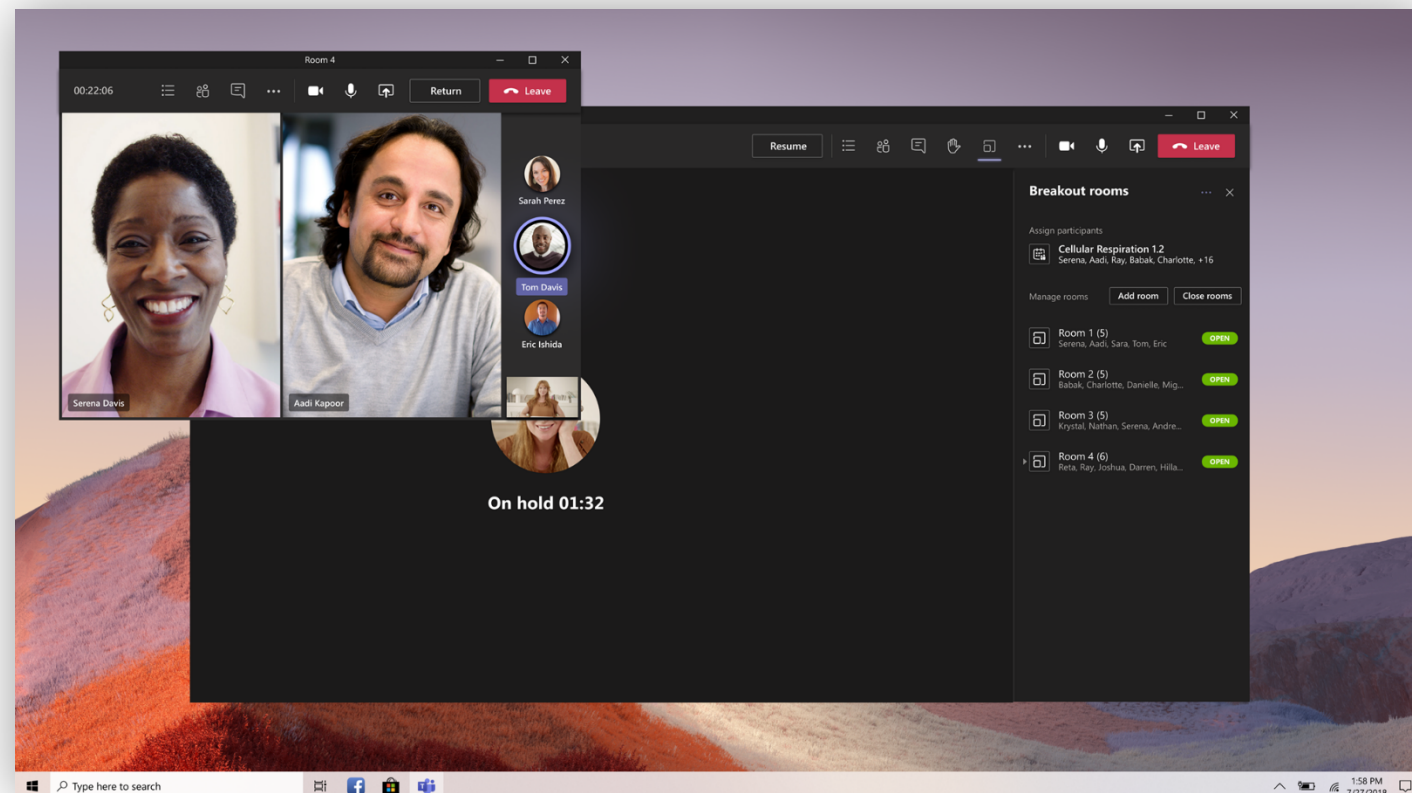
Participants can record, use whiteboard, and share files in breakout rooms.

Participants can freely move between the main meeting and their breakout rooms.*

Organizers can close all breakout rooms and bring everyone back to the main meeting.

All files, whiteboards, and recordings from the breakout rooms are available in chat.

*if enabled in Breakout room settings



FAQ

Who can start a breakout room?

- Only the **meeting organizer** can start breakout rooms **on the desktop client only**.

How can I use breakout rooms?

- The meeting organizer can start a breakout room on the desktop client only with the breakout rooms button.



- Participants can join a breakout room from desktop, web or mobile. MTRs do not yet have breakout room capabilities. You can create up to 50 breakout rooms

How do I make sure I'm able to use breakout rooms?

- Meeting organizers need to make sure that the New meeting experience is enabled (Teams -> Settings -> General -> Check "Turn on new meeting experience")
- Individuals can check and make sure they have the latest Teams updates ([Update Microsoft Teams - Office Support](#)). **Check that client is on that version #.**
- IT Admins can check how often their tenants get updates, which will impact when their users get new features like breakout rooms ([Set up the Standard or Targeted release options - Microsoft 365 admin | Microsoft Docs](#))

What will my students be able to do in breakout rooms?

- Educators will have the option to push students into the breakout rooms and pull them back to the main meeting, without any additional action needed by the student.
- Students can be assigned to breakout rooms, join breakout rooms, use the whiteboard or screen share if allowed to in normal school meetings, re-join the main meeting, and see their breakout room chat.
- Since breakout rooms are Teams meetings, the same safety and security policies and meeting options you have for Teams meetings apply to the breakout room.